



DC VA Counseling Psychotherapy

**DC VA Counseling Psychotherapy, LLC**  
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### Client Payment Agreement

To best provide services for you and to be in compliance with insurance and/or business practice policies, DC VA Counseling Psychotherapy LLC recognizes the following client payment agreements:

**A credit/debit card is required on file at all times to secure payment for services.**

Copayment/Coinsurance and self-pay client fees are due at the time of the services at the beginning of each session. We use Square Up (fee plus cc processing fee) to process payments, which is HIPPA compliant and encrypted application for the secure storage of your information. Depending on the therapists, payments might be due at the time of the session, or charged at once monthly.

Missed appointment/Late cancellation fees will be charged to your credit card on file in accordance with the cancellation and missed appointment policy found in your Service Agreement Contract.

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Visa \_\_\_\_\_ MasterCard \_\_\_\_\_ Discover \_\_\_\_\_ AMEX \_\_\_\_\_

(All card information is confidentially secured for your protection)

Credit Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ 3-digit CV#: \_\_\_\_\_ (on back of the card)

Cardholder Name: \_\_\_\_\_

Street address: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Client Name if different than cardholder: \_\_\_\_\_  
(i.e., spouse or child, etc)

- *I authorize DC VA Counseling Psychotherapy, LLC charges for counseling services.*

Please check if you have entered all information.

Note: (Please click "**Secure form Now**" Button after entering all the information & Saving the document. Thanks

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**For D.C.V official use only**

Please click "Unlock the Data" button and enter admin password to reveal information.  
Thanks